



Llywodraeth Cymru
Welsh Government

Apprenticeship Learning Agreement

To be completed by the provider

This agreement made on 23.9.2020 (date Apprenticeship commences)
between Christine Thomas (the employer representative)
of Swansea Council (the name of the company)
at Guildhall, Swansea, SA1 4PE (the address of the company)
and JX459403D Elinor Beynon (the apprentice and N.I number) and
Coleg Sir Gar (the delivering provider) and
(the contracted provider) to study

Applied Human Resources (specify skill, trade or occupation of the Apprenticeship) following the
CIPD Apprenticeship Framework* at current level 5, expected to progress
to level 6. Expected final completion date is 23.9.2022. Hourly rate of pay at start of
Apprenticeship is _____.

**If the aim is to eventually achieve a framework at a higher level, please state the level the learner started at
i.e. level 2 and then the final level they expect to progress to i.e. Level 3, 4 or above (This ALA will cover the learner
for all levels of learning and there is no need to complete another ALA once they progress)*

All parties agree that

If this agreement is terminated on the grounds of redundancy, or if for any reason the employer is unable to meet the terms of this agreement, all parties will use their best endeavours using local networks and contracts, to ensure that the apprentice is given the opportunity to transfer to another employer who will be able to provide continuity for the apprentice, to complete his/her Individual Learning Plan.

Signed by/or on behalf of the employer, the apprentice and the provider, at the commencement of learning.

The employer: CM Thomas Date 27/11/20
The apprentice: E. Beynon Date 23.9.2020
The provider: [Signature] Date 23.9.2020
The provider: _____ Date _____
(if different from the provider delivering the apprenticeship)

The Apprenticeship Learning Agreement complies with the requirements of the Apprenticeship, Skills, Children and Learning Act 2009 (Section 27). It is a contract of service, not a contract of employment.